CV Liz Tray

Personal I'm a freelance sub-editor with 20+ years of experience at all types of magazines (annual, biannual, quarterly, monthly and weekly). I have a brilliant eye for detail and am passionate about my work. I excel when I'm asked to do more, and even though I slot into a team easily, I'm always keen to lead and take on more responsibility.

Employment Freelance sub-editor • February 2010 to present

Current clients: The Face, Sight and Sound, Time Out, 10 (10+, 10 Men/Women, 10 Australia), Vittles London, The Art Newspaper, OOF and the LGBT Awards/Ethnicity Awards.

Past clients: Sotheby's, *Maybourne, The Fence*, Ignite Hospitality (D&D London, The Dorchester, Russian Tea Room), Popbitch, Canvas8, The Retail Practice, *Bella*, Ink Global (Etihad and easyJet magazines), Arsenal FC, Hotel Café Royal, Bloomsbury, Ashgate, Routledge, Cambridge University Press, Oxford University Press.

Ignite Hospitality • Office Manager/Proofreader • November 2008 to February 2010

At this hospitality marketing and design agency I managed the office and proofed copy on restaurants, bars and hotels.

Couleur 3 • Producer • September 2010 to December 2010

I produced the pre-broadcast schedule for a one-off project for Swiss radio (C3 is their equivalent of the BBC's 6Music) about Serge Gainsbourg. I arranged interviews with collaborators – musicians, producers, engineers – biographers, photographers and famous fans. I was interviewed on air about the project.

Skin Two • Editorial Assistant • October 2000 to November 2008

I wrote/edited news and features, did research and office management tasks including managing accounts, subscriptions and client liaison. I also helped to run the Rubber Ball, the world's biggest fetish party.

The Guardian • July 2011

I worked with senior sub-editors under the supervision of former production manager David Marsh.

Empire • BIG! • heat • MOJO • October 1999 to January 2000

These four placements consisted of answering' letters, cataloguing competition entries, online research, transcribing interviews, working in the picture library etc. At *MOJO*, I helped to compile an album reviews database for the website, cataloguing more than 1,000 albums.

Education Bury College, Manchester • September 1997 to May 1999

GNVQ Advanced Media – Communication and Production (Distinction)

Staffordshire University, Stoke-on-Trent • September 1995 to June 1996

BA (Hons) History of Art and Design (incomplete)

Manchester High School for Girls, Manchester • September 1988 to May 1995 Three A Levels and ten GCSEs

- TV & Radio Appearances on BBC World Service, Five Live, BBC Radio Manchester, Key 103, XS Manchester, TalkSport, Granada TV and Couleur 3 on panel and solo discussions about music and football. I also appeared on BT/ Sky's TV show *Premier League Preview*. In addition, <u>Linterviewed Mark Gatiss</u> and consulted on an <u>episode of</u> <u>CSI: Las Vegas</u> during my tenure at *Skin Two*.
- Interests I have an overwhelming passion for music. You can find plenty of <u>gig reviews</u> (I've been to more than 400) on my website, plus others on <u>albums</u> and <u>football</u>. I have also edited newsletters, as a volunteer, for <u>Kisharon</u>, an organisation providing education and care for children and adults with learning disabilities.

From August to May I can be found having my weekends ruined – win, lose or draw – by Manchester City FC.

References are available on request.